***AVINASH A. KOTHARI, CFA, ACA***

*Age – 39 yrs.*

*Visa Status in Singapore: Dependant Pass Holder*

*Singapore - 438797*

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# Highlights of Qualifications:

* Outstanding Experience in Hedge Fund Accounting and Private Equity Fund Accounting.
* Handled Accounting for complex financial derivative instruments like Equity Swaps, Warrants, Bond Convertibles, Asset Swaps, CDS, Forward FX, PIPE Investments, Hedging Concepts, Equity, Options, and Futures.
* Experience in Financial Accounting and Management Accounting including General Ledger Accounting, Posting Journal entries, P&L Reporting, Balance Sheet Reporting, Cash Flow Reporting, Budgeting and Variance Analysis, and various types of Reconciliations.
* Experience in Project Implementation and Onboarding of Private Equity Funds and Hedge Funds in the Accounting Platfrom for Financial Reporting and NAV Reporting.
* Oversee the daily cash, position and market value reconciliation and pricing of underlying hedge fund positions of specified accounts.
* Sound knowledge of Complex Financial & Derivative Instruments and Accounting for the same.
* Strong Analytical and Problem solving skills. Ability to multitask and prioritize work.
* Handled Complex Projects & Assignments.
* Excellent communication skills in both forms. Proficient in Microsoft Office applications

**Education:**

* Chartered Accountancy Degree from The Institute of Chartered Accountants of India
* CFA Charter Holder.
* Passed CMFAS (Singapore) Modules M5,M8 & M9
* Bachelor of Commerce

**Computer and Software Skills:**

* Expert Working knowledge of Accounting Packages GENEVA, Sentry, TALLY and QuickBooks
* Working knowledge of Accounting Packages INVESTRAN and SAGE
* Basic knowledge of Accounting Packages MYOB and SAP
* Well Proficient in MS Excel

**Professional Experience**: 10 Years+

***Senior Manager – Accounting: Silverdale Capital Pte. Ltd***

July 2016 till Jan 2017(Contract Role)

* Weekly, Monthly and Quarterly NAV reporting for Hedge Funds
* Project Implementation and Onboarding of Hedge Funds in the Accounting Platform “Sentry”
* US GAAP, IFRS Financial Reporting.
* Complete first review on direct reports work.
* Audit assistance including preparation of audit schedules and resolution of audit queries.
* Investor Reporting.
* Coordination with fund administrators and brokers for timely delivery of NAV reports and Investor statements

***Client Services Accountant: Augentius (Singapore) Pte. Ltd***

August 2014 till June 2015 (Contract Role)

* Fund Accounting and Investment Accounting for Private Equity Funds and SPV’s
* Project Implementation and Onboarding of Private Equity Funds and Hedge Funds in the Accounting Platform for Financial Reporting and NAV Reporting.
* US GAAP, Indian GAAP & SFRS Financial Reporting.
* Preparation of Financial Statements as per US GAAP & Indian GAAP
* Cash Flow Reporting.
* Complete first review on direct reports work and perform second reviews for other cells funds.
* Month End Management Accounting Reporting for Private Equity Funds including Annual Budgeting and Monthly Variance Analysis.
* Preparation of Consolidated Financial Statements for Holding and subsidiaries and Investment Entities.
* Audit Assistance for Statutory Audit, Tax Audit and Transfer Pricing Audit for the Funds as per Indian GAAP. This includes managing client audit deliverables including preparation of financial statements, responding to audit queries, completing audit confirmations and other audit requests.
* Managing Account Payable function, Cash management function and Monthly Financial and Management Reporting for an Indian Private Equity Fund Group.
* Monthly Payroll Processing and Payment processing for vendors.
* Quarterly Limited Partner Reporting and promptly responding to their queries.
* Ensuring adherence to all Tax Related and all other Regulatory Compliances and meeting this deadlines for Private Equity Fund Group.
* Completion and submission of Financial Reports as per MAS Requirements
* FATCA Related Compliances and Procedures
* Client Relationship Management.
* Delegating appropriate levels of work to ensure staff are fully utilized.
* Ensuring that support staff receive constructive support and are trained adequately to complete their role.
* Plan workloads and utilize support team/ additional resources where necessary to ensure deadlines are achieved.
* Undertaking any additional projects and tasks as deemed necessary by the firm.

***Senior Business Analyst: Optimum Solutions (S) Pte. Ltd***

June 2013 till July 2014

* Financial Accounting and Management Accounting for Singapore Entity and Group Financial Reporting for entities in US, Hong Kong, Malaysia and Philippines.
* Completed Implementation and Onboarding of Accounting into Tally Accounting system for Singapore and Group entities.
* Preparation of Consolidated Financial Statements.
* Preparation of Cash Flow Statements and Reporting.
* Providing Assistance for Quarterly GST Reporting.
* Bank Reconciliations & Monthly payroll processing
* Training colleagues on Tally Accounting System.
* Monthly Invoice processing and Accounts Receivable follow up
* Managing and training team of 3 junior Analysts
* Undertaking any additional projects and tasks as deemed necessary by the firm.

***Accountant: Mont D or Oil Petroleum Pte. Ltd, Singapore***

April 2011 till June 2011 – 3 Months Contract Role

* Assisted the Mananging Director in Monthly Review of Financial Accounts for the Singapore Unit and Coordinated with Auditors for timely and smooth completion of year end Audit. Assisted Indonesia office for Consolidation of Accounts of Holding and Subsidiary companies. Coordinated with Banks for Daily Processing of high value foreign exchange payments to Vendors. Highlighted Savings in costs to the company in GST.

***Fund Accounting, Manager: HSBC InvestDirect Securities (India) Ltd***

Nov 2009 to Dec 2010

* Fund Accounting for Hedge Funds and Private Equity Funds.
* Project Implementation and Onboarding of Private Equity Funds and Hedge Funds in the Accounting Platform for Financial Reporting and NAV Reporting.
* Cash, Position and Market Value Reconciliations. Updated and reconciled and resolved discrepancies.
* Monitored Processing of Payments to Business Partners and ensured compliance to all account controls and procedures.
* Coordinated and met all quarterly audit requirements from auditors, SEBI, Exchanges.etc.and Ensured that no adverse comments formed part of their Report.
* Monthly Investor Reporting.
* Month End and Year end Financial Reporting.
* Monthly Cash Flow Reporting
* Managing and training a team of 5 Accountants
* Quarter end and Year end Audit Assistance
* Supervised all account reports for clients and Management.

***Asst. Manager, Fund Accounting: VITEOS Fund Services Ltd***

July 2007 to Aug 2009 (2 Yrs +)

VITEOS is the one, bespoke fund administration solution for hedge funds and middle/back office support service provider for family offices. Offering a full suite of services encompassing; fund administration, middle and back office outsourcing, operational support, software implementation and related services to hedges funds and family offices.

* Performed monthly and Daily Fund Accounting and Reporting for Hedge Funds and Private Equity Funds.
* Project Implementation and Onboarding of Private Equity Funds and Hedge Funds in the Accounting Platform for Financial Reporting and NAV Reporting.
* Contributed and led the production of client portfolio statements and Net Asset Value(NAV) calculations for Hedge Fund Clients.
* IFRS & US GAAP Yearly Financial Reporting.
* Assisted with Investor reporting and annual audit process.
* Handled Investor Reporting.
* Checked and confirmed cash and Position Reconciliation.
* Handled Accounting for complex financial derivative instruments like Equity Swaps, Warrants, Bond Convertibles, Asset Swaps, CDS, Forward FX, PIPE Investments, Hedging Concepts, Equity, Options, and Futures.
* Resolved complex issues and problems during month-end and closing for hedge funds.
* Resolved complex issues in yearend audit of Hedge Fund Clients.
* Provided training to staff on month-end closing or funds.
* Established a month-end closing process to ensure accuracy and efficiency by implementing various control procedures.

**Other Roles in Finance & Accounting**

* **Associate Accounting Manager: Enam Asset Management Co. Pvt Ltd** [Sept 2006 to Jun2007]
* **Accounts Manager: Wall Street Banking Corporation Ltd** (Cook Islands, NZ) [Feb 2006 – Jul 2006]
* **Relationship Manager: IndiaInfoline Securities Ltd (India)** [June 2004 To Jan 2006]
* **Audit & Accounting Assistant: Bimal R Mehta & Associates (CPA Firm)** 3 yrs +

***References: Available Upon Request***